

Form name	Integrated Impact Assessment
Reference	IA550178232
Date	27/09/2023



Policy details

Request date	27/09/2023 17:09
Directorate	PCC Culture Leisure and Regulatory Services
Service	Library and Archive Service
Title of policy, service, function	Policies for the Archive collections
Type of policy, service, function	Changed
What is the aim of your policy, service, function, project or strategy?	Three archive policy documents: Collection Information Policy; Collection Care and Conservation Policy; Access Policy must be approved by Culture, Leisure and Economic Development Committee before the Archive submits its application for Archive Accreditation.
Has any consultation been undertaken for this proposal?	no

Equality & diversity - will it have any positive/negative impacts on the protected characteristics?

With the above in mind and following data analysis, who is the policy, service, function, project or strategy going to benefit or have a detrimental effect on and how?	The policies serve should have a positive impact in terms of equality as key aims of the Portsmouth History Centre strategy are to address both the diversity of our collections and the audiences we actively seek to engage with.
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<p>Will any of those groups be affected in a different way to others because of your policy, project, service, function, or strategy?</p>	<p>The overwhelming majority of the material collected in in the archive arguably reflects a homogenous white male perspective of history. In terms of collections, the History Centre will invite more deposits from under-represented groups in the city, so we can properly tell the story of the city and its people.</p>
<p>If you are directly or indirectly discriminating, how are you going to mitigate the negative impact?</p>	<p>The aim of these policies is to actively increase the diversity of the archive collections, not to discriminate.</p>
<p>Who have you consulted with or are planning to consult with and what was/will be your consultation methodology?</p>	<p>A new outreach role for the History Centre is soon to be appointed. This will give the service the opportunity to engage and consult residents around the History Centre and Archive. The consultation will use our Arts Council England-funded Tuk-Tuks to go into community settings and identify new audiences for the service and get feedback on exhibitions and other activity.</p>
<p>How are you going to review the policy, service, project or strategy, how often and who will be responsible?</p>	<p>These Archive policies are reviewed every three years by the Senior Archivist.</p>

Crime - Will it make our city safer?

<p>This section is not applicable to my policy</p>	<p><input checked="" type="checkbox"/></p>
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Housing - will it provide good quality homes?

<p>This section is not applicable to my policy</p>	<p><input checked="" type="checkbox"/></p>
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Health - will this help promote healthy, safe and independent living?

<p>Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?</p>	<p>By increasing community participation with the Archive, we would expect this to have a positive impact on community health and wellbeing. Engagement with libraries and archives has been proven to improve health and wellbeing outcomes for people.</p>
<p>How are you going to measure/check the impact of your proposal?</p>	<p>Surveys of customers, quantitative and qualitative data from service users.</p>

Income deprivation and poverty - will it consider income deprivation and reduce poverty?

<p>Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?</p>	<p>The Archive policies aim to engage all residents of the city, regardless of income. The History Centre is open to all with proof of residence in the city and the overwhelming majority of resources are accessible at no cost.</p>
<p>How are you going to measure/check the impact of your proposal?</p>	<p>Postcode surveys, audience data at events and activities.</p>

Carbon emissions - will it reduce carbon emissions?

<p>Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?</p>	<p>The Portsmouth History Centre is based in Central Library where there are good public transport links from other parts of the city. Parking for private cars is expensive. If the public wish to deposit items in the archive, this can be undertaken in any library in the city. No Portsmouth resident is more than a 20 minute walk from a library.</p>
<p>How are you going to measure/check the impact of your proposal?</p>	<p>Surveys, collecting data on how residents get to the History Centre.</p>

Energy use - will it reduce energy use?

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?	The Central Library and History Centre use LED lighting and there are solar panels on the roof of the building.
How are you going to measure/check the impact of your proposal?	Monitor energy usage and utility bills.

Climate change mitigation and flooding - will it proactively mitigate against a changing climate and flooding?

This section is not applicable to my policy	<input checked="" type="checkbox"/>
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Natural environment - will it ensure public spaces are greener, more sustainable and well-maintained?

This section is not applicable to my policy	<input checked="" type="checkbox"/>
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Air quality - will it improve air quality?

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?	Community engagement with the Library and Archive Service will be facilitated by the use of environmentally sustainable, electric Tuk-Tuks. Use of private transport is limited by parking limitations in the vicinity of the Central Library.
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How are you going to measure/check the impact of your proposal?	Surveys on how residents access the History Centre.
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Transport - will it make transport more sustainable and safer for the whole community?

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?	The Library and Archive Service will be using 100% electric vehicles with zero emissions to promote engagement with Archives.
How are you going to measure/check the impact of your proposal?	Monitor mileage of journeys made by Tuk-Tuks and compare the emissions produced by petrol vehicles.

Waste management - will it increase recycling and reduce the production of waste?

This section is not applicable to my policy	<input checked="" type="checkbox"/>
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Culture and heritage - will it promote, protect and enhance our culture and heritage?

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?	Preserving and protecting culture and heritage is at the heart of the Archive's mission. Care and conservation are key aspects of our stewardship of these collections. The Archive policies are there to ensure that residents, visitors, people living nationally and internationally can enjoy our collections and learn from them about the history of our city and all who have lived here.
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How are you going to measure/check the impact of your proposal?	By achieving Archive Accreditation, maintaining rigorous standards of environmental controls in our archive stores.
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Employment and opportunities - will it promote the development of a skilled workforce?

This section is not applicable to my policy	<input checked="" type="checkbox"/>
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Economy - will it encourage businesses to invest in the city, support sustainable growth and regeneration?

This section is not applicable to my policy	<input checked="" type="checkbox"/>
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Social value

Please explain how your policy, service, function, project or strategy delivers Social Value	These policies are an essential part of our application for Archive Accreditation. A successful accreditation application is official recognition that the archive service meets national and international standards for the care of archive collections and the public access to them.
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Involvement

Who was involved in the Integrated impact assessment?	Michael Gunton
Name of the person completing this form	David Percival
Date of completion	2023-09-27